



MILCOP
05/14

Child of a deceased pensioner Reversionary pension application form

What this form is for?

You can use this form if you are the child of someone who passed away while in receipt of a pension from DFRB, DFRDB, or MilitarySuper. You can also use this form if you have care, control or custody of the child of a deceased pensioner.

A child of a deceased pensioner **may be eligible** to receive a pension; this is referred to as a Reversionary Pension.

If a deceased pensioner has multiple children, please photocopy and complete Part C for each additional child and return it with the rest of the form and any requested identification documents.

You should read the relevant scheme factsheet listed below, before completing this form.

Definition of an eligible child

An eligible child can be the child of the deceased pensioner, or the child of the deceased pensioner's spouse or partner. A child includes an adopted child or a child within the meaning of the *Family Law Act 1975*.

An eligible child is a child under the age of 18 who was wholly or partially financially dependent on the pensioner. Children under 25 may be considered if they are in full-time study and are not working for DFRDB. Note: there is no work test for MilitarySuper.

For more information on the definition of an eligible child, please see the DFRDB or MilitarySuper **Death benefits** factsheets available from your scheme website, under **Forms & publications**. If you need assistance call us on **1300 001 877**.

How to use this form

Please use a black or blue pen.

- › Mark boxes like this with a ✓ or ✗ – then fill out the next question or part.
- › Where you see a box like this Yes – go to 3 – skip to the question number shown. You do not need to answer the questions in-between.
- › Where you see a box like this Attach a – attach the requested documents.

Submitting your form

Please post your completed, signed application form and attached documents to:

MilitarySuper/DFRDB
GPO Box 2252
Canberra ACT 2601
AUSTRALIA

PART A

About the deceased pensioner

1. Details

Salutation: Mr Mrs Ms Miss Other

Surname:

Given name(s):

Date of birth: / /

Date of death: / /

2. Scheme details

Many pensioners are members of only **one** scheme. However, a pensioner may have been a member of **more than one** scheme.

Please provide the pension reference number for each pension received:

Pension Reference Number: Scheme:

Pension Reference Number: Scheme:

Pension Reference Number: Scheme:

Pension Reference Number: Scheme:

Pension Reference Number: Scheme:

Service: Navy Army RAAF

3. Number of children

How many children did the pensioner have?

If a pensioner had multiple children, please photocopy Part C and complete it for each additional child, then return it with the rest of the form and any other requested documents.

4. Eligible spouse or partner

Did the pensioner have a spouse or partner at the time of their death? Yes No – **Go to 5**

Is the spouse/partner the parent of the child this application is for? Yes – If you or someone else was the pensioner's spouse/partner at the time of their death, then a **Spouse of a pensioner – Reversionary pension application** form must also be completed so that your/their eligibility for a Spouse Reversionary Pension can be assessed. Please refer to the list of factsheets on page 1 for more information. No

PART B

About you

5. Person completing this form

Are you the child of a pensioner, or the parent/guardian of the child of a pensioner? Child – **Go to 7**

Parent/Guardian – **Complete this part**

6. Details

What is your relationship to the child? Parent

Guardian – **Attach evidence that you are the guardian and complete this part.**

Evidence could include a will showing that the child has been put into your care, or evidence that you have enrolled the child in school.

Salutation: Mr Mrs Ms Miss Other

Surname:

Given name(s):

Date of birth: / /

Phone number: BUSINESS HOURS
AFTER HOURS
MOBILE NUMBER

Email address:
@

Home address:

SUBURB STATE POSTCODE

If you do not want mail sent to your home, please provide an alternate mailing address below.

Postal address:

SUBURB STATE POSTCODE

8. Bank account details

Please note that pensions can only be paid to an account in **your name** and **must be in Australia**. This can be a joint account.

If the pensioner was in receipt of a DFRDB pension, then the bank account must be in the name of the child being paid.

Account held in the name of:

Name of Bank/Building Society:

Branch (BSB) number: -

Account number:

9. Tax File Number (TFN) declaration

Please provide us with a completed **TFN declaration** form for each child. It is not an offence to not quote your/their TFN. **However, if you do not provide your TFN, we are required to withhold tax on any benefit paid to you at the highest marginal tax rate.**

TFN declaration forms (form number: NAT 3092) are available from either:

- > an Australian Post Office
or
- > the Australian Taxation Office
or
- > you may request that we send a TFN declaration form to you.

Under the *Superannuation Industry (Supervision) Act 1993*, a super fund is authorised to collect your TFN, which will only be used for lawful purposes. These purposes may change in the future as a result of legislative change.

10. Age of child

How old are you/is the child?

DFRDB

Under 18 – **Go to 11**

Between 18 and 25

MilitarySuper

Under 18 – **Go to 11**

Between 18 and 25

11. Under 18

Were you/the child financially dependant on the deceased at the time of their death?

Yes – **Go to 14**

No – You/the child may not be eligible to receive a reversionary pension. Please call us on **1300 001 877** to discuss your/the child's situation.

12. Between 18 and 25

Are you/is the child currently studying full-time?

Yes

No – You/the child may not be eligible to receive a reversionary pension. Please call us on **1300 001 877** to discuss your/the child's situation.

DFRDB only

Are you/is the child currently working?

Yes – You/the child may not be eligible to receive a reversionary pension. Please call us on **1300 001 877** to discuss your/the child's situation.

No

PART D

Authority for someone to act on your behalf

14. Have you given authority for someone to act on your behalf?

- Yes – **Attach a certified copy of the relevant document and provide their details below** No – **Go to 15**

I authorise the Commonwealth Superannuation Corporation (CSC) to release information about my super entitlements to:

Representative: Personal representative Financial representative

Relationship: Financial Advisor Solicitor Accountant/tax adviser
 Power of Attorney Guardianship Public Trustee

Note: Powers of attorney, Guardianship orders or Public Trustee requests must accompany this authority form in order for information to be released.

Other (please specify)

For the purposes of: Acting on my behalf

Name: GIVEN NAME(S)

SURNAME

Date of birth: / /

Organisation: (if applicable)

You authorise access to your account details to: any representative of the organisation
or
 only the named individual

Postal address:

SUBURB STATE POSTCODE

Phone: HOME PHONE MOBILE NUMBER

Email address:
@

Financial Services Licence Number: (Financial representative) ABN

Allow access from: / / to / /
(only specify an end date if applicable)

PART E

Application checklist

15. I have attached the following documents

- A certified copy of each child's Birth Certificate***
- Certified Identification Documents** (see **Part F** for requirements).
If you are a guardian, please provide certified identification for yourself and the child/ren.
- Tax File Number declaration form for each applicant**
- Certified copy of the Death Certificate (if available)**
If you have not yet received the Death Certificate, send us your application form with the other requested documents as soon as possible and send us a copy of the Death Certificate as soon as you receive it. This will allow us to start processing your request.
- If you have given authority for someone to act on your behalf, a certified copy of that document.

*If you are a surviving spouse filling out this application for an eligible child, this is the only identification required.

16. Ongoing correspondence

At times, MilitarySuper/DFRDB may need to contact you, or will send you updates about any pensions you may have with us.

If your personal or banking details change, please notify us as soon as possible by contacting us on **1300 001 877**.

PART F

Identification requirements

To protect your benefit against fraud, money laundering and terrorism financing, under the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006* you must prove your identity. To do this you can either:

Choose to have documents verified electronically by completing the part **Verify my identity electronically**.

OR

Provide certified hard copy documents by completing the part **Verify my identity using certified documents**. **We do not want you to send us your original documents.**

An electronic copy of documents will be stored in a secure environment and hard copies will be securely stored off-site. All copies will only be used for the purposes of confirming your identity.

Verify my identity electronically

Your documents will be verified electronically using Document Verification Service (DVS), a national online system that allows approved government agencies and organisations to compare a member's identifying information with a government record. It is not a database and does not store any personal information. Requests to verify a document are encrypted and sent via a secure communications pathway to the document issuing authority for checking.

I agree to the use of DVS to verify my documents

You need to provide the requested details of documents (exactly as they appear on the documents) which **total at least 100 points**. For example your birth certificate and driver's licence total 110 points.



Note that if you do not agree to the use of DVS, you will need to provide certified (not original) hard copy documents and complete the section 'Verify my identity using certified documents.'

Part F continued on next page

70 points

You can only provide the details of **one** document valued at 70 points.

Australian Birth Certificate

Family name:

Given name(s):

Birth date: ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

Registration State:

Registration No:

Registration date: ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

Date printed: ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

Certificate No:

OR

Australian Citizenship Certificate

Family name:

Given name(s):

Date of birth: ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

Stock No:

Acquisition date: ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

OR

Current Australian Passport

Family name:

Given name(s):

Date of birth: ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

Document No:

Gender: Male Female

40 points

Australian Driver's Licence or another licence or permit issued under a law of the Commonwealth, a state or territory

Family name:

Given name:

Middle name:

Date of birth: ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

Licence No:

State of issue:

25 points

You can provide the details of **more than one** document valued at 25 points and points will accumulate.

Marriage Certificate or Change of Name Certificate

Type of Certificate: Marriage Change of Name

Family name (new):

Given name(s) (new):

Family name (old):

Given name(s) (old):

Date of event:
(Date of Birth or Date of Marriage) ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

Registration No:

Spouse's Family name:

Spouse's Given name(s):

Registration State:

Registration date: ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

Registration year:

Date printed: ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

Certificate No:

Certifying your documents

The following sample of certifying authorities can certify your documents:

- › a legal practitioner enrolled on the roll of a supreme court or the high court of Australia
- › a judge or magistrate of a court
- › a chief executive officer of a Commonwealth court
- › a registrar or deputy registrar of a court
- › a Justice of the Peace (JP)
- › a notary public
- › a police officer
- › an Australian consular officer or an Australian diplomatic officer
- › an agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- › a finance company officer with five or more years of continuous service
- › a member of the Institute of Chartered Accountants in Australia (ICAA), Certified Practising Accountants (CPA Australia) or the Institute of Public Accountants (IPA).

For a full list of certifying authorities refer to the Statutory Declarations Regulations 1993 available at legislation.gov.au

The certifying authority must confirm in writing that you are the valid holder of the identification that you are presenting and that any copies are true copies of the original. The certification must include the name, address, occupation, telephone number, registration number of the certifying authority (if applicable) and the date of the certification.

If you live overseas and need to have documents certified or make a statutory declaration, it needs to be done by a person who is on a list of persons before whom a statutory declaration may be made and who has a connection to Australia. For example a doctor who is registered in Australia and working overseas or an Australian Consular Officer. Refer to ag.gov.au and dfat.gov.au for more information.

PART G

Personal declaration

17. Please sign and date the following declaration before returning your application to us

I declare that:

- › the information I have provided is true and correct to the best of my knowledge
- › I understand it may be a criminal offence to knowingly provide false or misleading information on documents
- › I have read and understood the information in this form and in the relevant scheme factsheet.

Signature and date:

SIGNATURE	
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Date signed

D	D	/	M	M	/	Y	Y	Y	Y
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18. Postal details

Please post your completed application form and attached documents to:

MilitarySuper/DFRDB
GPO BOX 2252
Canberra ACT 2601
AUSTRALIA


 **EMAIL**
pensions@enq.militarysuper.gov.au
pensions@dfldb.gov.au

 **PHONE**
1300 001 877

 **OVERSEAS CALLERS**
+61 2 6272 9626

 **FAX**
MilitarySuper: (02) 6272 9617
DFRDB: (02) 6272 9616

 **POST**
MilitarySuper/DFRDB
GPO Box 2252
Canberra ACT 2601

 **WEB**
militarysuper.gov.au
dfldb.gov.au