



Election to disregard reduction in annual rate of pay

Important information about this form

Who should use this form?

You should use this form if:

- you are a member of the Defence Force Retirement and Death Benefits Scheme (DFRDB) **and**
- your annual rate of pay has been reduced as a result of:
 - a) reduction in rank (other than as a result of ceasing to hold an acting or temporary rank) **or**
 - b) loss of eligibility for the qualifications and skill component of a relevant allowance listed below.

If you do not elect to keep your old salary for DFRDB purposes, your contributions and benefit cover will be based on your reduced salary and any excess contributions will be refunded.

What are relevant allowances?

Relevant allowances include:

- Flying allowance
- Special Action Forces allowance
- Specialist Operations allowance
- Submarine Service allowance.

Disability allowances which recognise hardship, discomfort or the like associated with specific working environments such as serving at sea or in the field cannot be recognised as salary for superannuation purposes.

When to use this form

This form must be completed within ninety (90) days of the reduction in annual rate of salary for DFRDB purposes or, in special circumstances, within such further period as the Commonwealth Superannuation Corporation (CSC) allows. If you are completing this form more than 90 days after the reduction in salary for DFRDB purposes, you should attach a statement which explains why the form was not completed within the 90 days allowed by the legislation. Please note that once you make an election using this form, it cannot be revoked.

How to use this form

Please use CAPITAL LETTERS and a black or blue pen.

Mark boxes like this with a ✓ or ✗ then fill out the next question or section.

For more information

For more information or how to complete this form please contact us on **1300 001 677**.



Defence Force
Retirement & Death
Benefits Scheme

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Election to disregard reduction in annual rate of pay

Form start

Read each section of the form carefully before filling it in.

A

About yourself

1. Service Navy Army RAAF

2. Service number/PM keys

3. Service number from previous period of employment (if applicable)

4. Substantive rank

5. Salutation Mr Mrs Ms Miss Other

Surname

Given name(s)

6. Former surname, (if applicable)

7. Date of birth / /

8. Phone number

BUSINESS HOURS

MOBILE NUMBER

9. Email address

@



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➔ Section A continued on next page

10. Current service address

SUBURB

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STATE

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POSTCODE

11. Reason for change (please tick appropriate boxes)

Reduction in rank

Previous rank

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Loss of allowance (select the appropriate allowance/s):

- Flying allowance
- Special Action Forces allowance
- Specialist Operations allowance
- Submarine Service allowance

12. I hereby elect under the provisions of Section 20(1) of the *Defence Force Retirement and Death Benefits Act 1973* to disregard the reduction in my annual rate of pay for DFRDB purposes which occurred with effect from:

D		D		/	M		M		/	Y		Y		Y		Y	
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I understand that this election cannot be revoked.

13. **Sign**

SIGNATURE	Date signed																		
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D		D		/	M		M		/	Y		Y		Y		Y			

Privacy

We're collecting the information on this form in order to:

- confirm your identity
- assess your eligibility for payment/rollover of the benefit
- record up to date details relating to your spouse (if applicable) for future benefit eligibility
- pay your benefit or to roll it over
- contact you.

Personal information that you or a third party provide, such as your employer, is collected, held, used and disclosed as required or authorised by law in accordance with the privacy policies and notice, available via csc.gov.au, or by contacting DFRDB on **1300 001 677**, for the purpose of managing your super. This includes the management of superannuation investments, providing superannuation products and information, the administration of accounts, conducting market research and product development. The privacy policies and notice contain important information about how personal information is handled, including rights to access and update that information and how a complaint about a breach of privacy can be made.

