



Medical Separation Process

Quick reference guide

Application process

Invalidity Benefits application (D40) form

You will need to complete an **D40** form available from csc.gov.au. Please ensure you complete all sections of this form. If you require assistance contact us on **1300 001 677**.

The following sections of the **D40** are critical in making an invalidity classification decision:

- **Part H** – Your pre-service skills, qualifications and experience.
- **Part I** – Your pre-service employment history.
- **Part J** – Your in-service education and training.
- **Part K** – Your in-service employment history.

The following documents are critical in making a decision and are required with your **D40**:

- ADO Service Long (PMKeys printout from Orderly room)
- duty statements regarding the role(s) you were undertaking within service (if available)
- your resume
- **Tax File Number Declaration form** (available from your local newsagency or post office).

If you are medically separated from the Australian Defence Force (ADF), Commonwealth Superannuation Corporation (CSC) as trustee of the DFRDB is required to determine your level of incapacity in relation to civilian employment.

This process may take approximately 8–12 weeks and payments may not be made to you from CSC or Defence throughout this period.

The following information is required to assist us in making a decision as quickly as possible.



Defence Force
Retirement & Death
Benefits Scheme

Invalidity Retirement from the Defence Force Medical Information (DM42) form

The **DM42** is completed at your separation health examination. We use the following information from the **DM42** to assist in making a classification determination of your incapacity for civilian employment.

- **Q16** – Any condition listed on the MECRB Determination or any condition which has arisen since the MECRB Determination that would be considered your retiring condition(s).
- **Q17** – Restrictions – A discussion of any symptoms/restrictions/limitations arising from the above retiring condition(s) in relation to civilian employment. For example: reduced mobility, cannot bend, trouble lifting weights over 5kg, lack of co-ordination, inability to work at heights or near moving machinery, problems with concentration and attention span, vision and hearing difficulties, etc.
- **Q18** – Any conditions that are relevant to service but are not considered your primary retiring conditions.

Medical evidence

The following medical evidence can be provided directly to us:

- full medical file obtained from Defence
- Department of Veterans' Affairs (DVA) reports
- independent specialist reports in relation to injuries which caused your invalidity retirement from the ADF (no older than six months prior to medical discharge).

Invalidity classification

You will be notified of your invalidity classification decision in writing. Payment of your pension, if classed A or B, will commence within 10 business days from the date the decision is finalised. After all the evidence and medical reports have been examined you will be classified as;

- **Class A** (at least 60% incapacity for relevant civilian employment)
- **Class B** (from 30% to less than 60% incapacity for relevant civilian employment)
- **Class C** (less than 30% incapacity for relevant civilian employment)

How can I get more information?



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